

North View Fire District
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North View Fire District Board Meeting Minutes
January 24, 2023

The North View Fire District Trustees convened in a Fire Board Meeting session on January 24, 2023, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on January 24, 2023. Notice of the 2022 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee John Arrington
Trustee Chris Clark
Trustee Meredith Aardema
Trustee Max Jackson
Fire Chief David Wade

Excused:

Trustee Cameron West

Staff Present:

Deputy Fire Chief Jeremiah Jones
Deputy Chief/ Fire Marshal Ryan Barker
Leonard Call, Treasurer
Jeff Davis

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.
Chairperson Wheelwright welcomed everyone and called the meeting to order at 5:03 p.m. Trustee Aardema led the audience in the Pledge of Allegiance and the prayer.
2. Consideration to approve the minutes of December 2022.

December 27, 2022, minutes were reviewed. Trustee Arrington made a motion. Trustee Johnson seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Aardema	aye
Trustee Jackson	aye

3. **Consideration to approve the monthly financial transactions for December 2022.**

The financial transactions for December 2022 were reviewed. Trustee Arrington made the motion to approve the December 2022 financials. Trustee Clark seconded the motion. Trustee Arrington asked about the budgeted amount for Paramedic licensing. Jeff Davis stated that it is something that has come from the state. Deputy Chief Jones stated that it comes from the county and it is for the use of heavy rescue. Trustee Arrington stated that the LBA is the impact fees that come from the cities. Trustee Arrington asked if our Building Maintenance is under a contract of a one-time payment. Jeff Davis stated it is a lot of little things that have added up. Leonard stated that some actuals will need to be reclassified.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Aardema	aye
Trustee Jackson	aye

4. **Public Comments**

There are no public comments

5. **Discussion and/or approval to appoint Human Resource Director, District Clerk, and Treasurer.**

Chief Wade stated this came out of our UASD training in November and that we are required to annually in a board meeting to appoint a Human Resource Director, District Clerk, and Treasurer. Chief Wade stated that the Human Resource Director is a little harder since a lot of the administration does a little of everything. Chief Wade stated that he should be appointed as the Human Resource Director since he is the Chief of the District. Deputy Chief Jones stated that there would be some training he would have to

do to meet the standards. Deputy Chief Jones stated his only concern with Chief Wade being appointed the Human Resource Director is concerning some of our policies with our appeal board. Chairperson Wheelwright stated that we should run it by our legal so there is no conflict of interest with the Chief being the Human Resource Director and the Chief Executive Officer. Chairperson Wheelwright stated we can make the approval contingent upon approval from our legal counsel. Trustee Arrington made a motion for the approval of all the appointments with the contingency of the approval from legal regarding the Human Resource Director position. Trustee Aardema seconded the motion. Chairperson Wheelwright stated that this motion would appoint Chief Dave Wade as the Human Resource Director which is subject to approval by the District legal counsel, and appoint Nicci Roylance as the District Clerk, and Leonard Call as the Board Treasurer.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Aardema	aye
Trustee Jackson	aye

6. Discussion and/or approval for Fire Officer Designation Presentation.

Chief Wade stated that he would be presenting this award to Deputy Chief Jones. Chief Wade read off the requirements for this award and how hard Deputy Chief Jones has worked hard at achieving this award. Trustee Arrington stated that he would like all the firefighters that attended to please sign in for their attendance in be present for the Deputy Chief Jones award. Chairperson Wheelwright thanked all our firefighters for their willingness to do this job. Captain Dave Griggs thanked the board for their hard work for the firefighters and the District.

7. Chief's Report

Chief Wade stated that Deputy Chief Jones applied for a \$5000 grant for Mental Health. Deputy Chief Jones stated that they wanted more information and we were awarded \$7900. Chief Wade thanked Deputy Chief Jones for applying for the grant.

Deputy Chief Jones stated that AP Triton sent the District 218 pages of data on findings that he, the Chief, and Jeff Davis needed to read and write any notes of discrepancies. Deputy Chief Jones stated that they will schedule a time to come do an onsite visit and they will sit down with them and discuss any questions they have. Deputy Chief Jones stated they will then go back and go over their findings and give us their recommendations, which should be around March or April.

Chief Wade stated that concerning the Paramedic study that he went to a meeting with the departments that are participating in the RFP. Chief Wade stated that the study has met with Ogden, and Weber and was about to meet with Roy. Chief Wade stated he would be proactive and reach out to Citygate to meet with them to discuss the study. Chief Wade stated he would have more information for the next meeting.

Chief Wade stated that we had a badge pinning for Jared Kidman to be promoted to Lt. Paramedic. Chief Wade stated that we were fully staffed with Lt. Paramedic until Lt. Paramedic Steele handed in his two-week notice. Chief Wade stated that we have another Lt. Paramedic. Chairperson Wheelwright stated we are down two. Deputy Chief Jones stated that we are down one Lt. Paramedic and two Paramedics. Chief Wade stated that we did hire Sheena Hardman as a Paramedic from Roy.

Chief Wade stated that we have our Fire Caucus luncheon with the legislation on February 6, 2023, at noon and that Chairperson Wheelwright and the Chiefs will be attending.

8. Chairperson's Report

Chairperson Wheelwright stated he did not have anything at this time.

9. Other and/or Identify matters for future consideration and or action.

Chairperson Wheelwright and the Trustees did not have anything at this time.

10. Adjournment

Vice-Chairperson made the motion to adjourn the meeting at 5:24 pm. Trustee Jackson seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Aardema	aye
Trustee Jackson	aye

X  3/28/23

Chairperson Timothy Wheelwright

Co-Chair Jay Johnson

X 

District Clerk Nicci Roylance

Date Minutes were approved 3/28/23.

North View Fire District Board Meeting Minutes of January 24, 2023