

North View Fire District
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November 21, 2024
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on November 21, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on November 21, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright (electronically)
Vice-Chairperson Johnson
Trustee Cameron West
Trustee Chris Clark
Trustee Meredith Aardema
Trustee John Arrington
Chief Kristopher Maxfield

Excused:

Trustee Kristen Mechem

Staff Present:

Deputy Chief/ Fire Marshal Ryan Barker
Deputy Chief Jeremiah Jones
Battalion Chief Tom Maples
Nicci Roylance/District Clerk
Leonard Call, Treasurer
Jeff Davis, Accountant

Public:

David Wade
Kevin Karras

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.

- Chairperson Wheelwright welcomed everyone to the meeting at 5:00 p.m.
- Chairperson Wheelwright stated that this is different from our regular meeting because our regular meeting would fall on Thanksgiving.
- Trustee Aardema led the Board and public in the Pledge of Allegiance, said a prayer, and stated this quote: It's not happy people who are grateful, it's grateful people who are happy.

2. Consideration to approve the minutes of October 24, 2024

- Chairperson Wheelwright stated that they were distributed electronically.
- Vice-Chairperson Johnson motioned to approve the October 24, 2024 minutes. Trustee West seconded the motion.

Voting:

Chairperson Wheelwright,	yes (electronically)
Vice-Chairperson Johnson	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	excused
Trustee Aardema	yes

3. Consideration to approve the monthly financial transactions for October 2024.

- Chairperson Wheelwright stated that the October 24, 2024, financial transactions were distributed electronically.
- Jeff Davis, Accountant, said that most of our budget line items are 33%.
- He stated that our revenue is under 33% because we will get it at the end of the calendar year.
- Jeff Davis, the accountant, stated that the line items that are over are line items we spend upfront during the fiscal year.
- Trustee Arrington had a question regarding sprinkler plans and employee reimbursement deposits.
- Nicci Roylance, District Clerk, stated that there is revenue for sprinkler plans that Deputy Chief Barker reviews, and we get payment for it. The employee reimbursement is for the employees to purchase uniform items.
- Trustee Arrington motioned to approve the financial transactions for October 24, 2024. Trustee Clark seconded the motion.

Voting:

Chairperson Wheelwright,	yes (electronically)
Vice-Chairperson Johnson	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	excused
Trustee Aardema	yes

4. Public Comments

- Chairperson Wheelwright welcomed the Public.
- Kevin Karras (Harrisville) asked about the architect’s payment for the new Station.
- Kevin Karras asked if Harrisville is using the bond money for the fire station. He also asked if we would use a bond for the new station.
- Chairperson Wheelwright stated that the Board could not answer questions for Harrisville.

5. Discussion and/or action regarding the Station Design

- Discussion was held going forward regarding finishing the design concept for Station 23 and the costs for the first payment.
- Vice-Chairperson Johnson stated it was a perfect design for a fire station.
- Chief Maxfield stated that a new station would be needed in five years.
- Chairperson Wheelwright stated he liked the two-for-one.
- Chief Maxfield stated that we need to be proactive in getting land purchased.
- Trustee West stated he feels we need the next station in Harrisville.
- Vice-Chairperson Johnson asked when the bond for Station 22 would be done, and Chief Maxfield stated that it would be in 2032.
- Trustee Arrington motioned to fund the second part of the design phase for Station 23. Vice-Chairperson Johnson seconded the motion.

Voting:

yes (electronically)	Chairperson Wheelwright,	yes (electronically)
yes	Vice-Chairperson Johnson	yes
yes	Trustee Arrington	yes
yes	Trustee Clark	yes
yes	Trustee West	yes
yes	Trustee Mechem	excused
yes	Trustee Aardema	yes

6. Discussion and/or action to approve the Surplus List

- Deputy Chief Jones stated that we have some hoses and a ventilator that would cost more than they're worth.
- The discussion was on the costs of medical equipment.
- Deputy Chief Jones stated that he has contacted other departments to see if they would like to buy it but may be unable to.

Voting:

yes (electronically)	Chairperson Wheelwright,	yes (electronically)
yes	Vice-Chairperson Johnson	yes
yes	Trustee Arrington	yes
yes	Trustee Clark	yes
yes	Trustee West	yes
yes	Trustee Mechem	excused
yes	Trustee Aardema	yes

7. Administration Report

- Chief Maxfield stated that Ladder 21 is now in service.
- Discussion was had on the push-in of the ladder.
- Chief Maxfield discussed the Paramedic Program to be included on July 1, 2025. Chief Maxfield stated that he is still determining what the program will look like from January to July. Here are some key dates (get them from the Chief.
- Chief Maxfield stated his thoughts on staffing for the upcoming year.
- Chief Maxfield stated we must add a room at Station 21.
- Chief Maxfield said we would make a medical training room into a Captain's room.
- Chief Maxfield stated that we hired three lateral paramedics: Shea Cason, Jared Mackley, and Nate Newman.
- Chief Maxfield stated that we are losing a firefighter to love, and his last day is November 23, 2024.
- Deputy Chief Barker got the radios done.

8. Chairperson's Report

- Chairperson Wheelwright thanked the Chief for his work on the Paramedic program.

9. Other and/or Identify matters for future consideration and or action.

- Trustee West wished everyone a Happy Thanksgiving and all their hard work.
- Trustee Aardema talked about getting suggestions from the employees and the community to cut costs.
- Trustee Arrington said he enjoyed the push-in ceremony, which helped with employee morale.
- The Vice-Chairperson asked if we had any data recording in case there was a wreck. Chief Maxfield stated that we had looked at the software but didn't make the budget.
- Deputy Chief Jones stated that we do have cameras.
- Chairperson Wheelwright asked about the legislature's audit of ambulance transport billing. Chief Maxfield stated that it is targeted at private ambulance services.

10. Adjournment

- Trustee West motioned to adjourn the meeting at 5:47 p.m. Vice-Chairperson Johnson seconded the motion.

Voting:

Chairperson Wheelwright,	yes (electronically)
Vice-Chairperson Johnson	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	excused
Trustee Aardema	yes

X

Timothy Wheelwright
Chairperson

X

Nicci Roylance
District Clerk

These minutes were approved on December 19, 2024.